Minutes of Meeting
Coke County Emergency Services District No. 1
April 13, 2026

The State of Texas

County of Coke

The Board of Commissioners of Coke County Emergency Services District No. 1 met in regular session, open to the public, on Monday, April 13, 2026 at 9:00 a.m. at the Coke County ESD 1 Office, 9 East 6th Street, Robert Lee, TX 76945 pursuant to notice duly given in accordance with law.

Item #1 Call to Order and **Item #2 Establish Quorum**. The meeting was called to order by Kavin Tinney, President, with the following board members present, thus constituting a quorum:

Kavin Tinney, President
Jimmy Kight, Vice-President
Becky Ross, Treasurer
Donna Waldrop, Secretary/Asst. Treasurer
Reba Green, Commissioner

Others present were: Steve Arens, City of Robert Lee and Houston McGuire, WCCEMS

Item #3. Prayer – Becky Ross opened the meeting with prayer.

Item #4. Open Forum – Public comment on non-agenda items. None

Item #5. Consent agenda.

A. Approve minutes from March 9, 2026 meeting.

B. Approval of monthly exclusion report.

C. Approval of paying monthly bills.

D. Approval of quarterly investment report for 1st quarter.

A motion was made by Reba Green to approve all items under consent agenda and seconded by Becky Ross. All for. Motion passed.

Item #6. Discuss and consider approval of Treasurer's report. A motion was made by Donna Waldrop to approve the report as presented and seconded by Jimmy Kight. All for. Motion passed.

Item #7. Discuss and consider ratifying payment of bills on the February 9, 2026 agenda. The motion was made by Jimmy Kight to ratify payment of bills on the February 9, 2026 agenda and the motion was seconded by Reba Green. All for. Motion passed.

Item #8. Discuss and consider approval of investment with TXCLASS and authorized signers to transfer funds from TXCLASS to First National Bank of Bronte or from First National Bank of Bronte to TXCLASS. Becky Ross will transfer $134,000 back to checking account under guidelines of TXCLASS to pay West Coke Co EMS for March 2026. No action taken. Transfer authorized according to Resolution 2026.01.12.A approved January 12, 2026.

Item #9. Receive report from WCCEMS status and response. Houston McGuire presented report and request for payment for March. For the month of March there were 49 total patient contacts and 30 transports to the ER. Total payment to WCCEMS was $140,748.56. No action taken. Payment made pursuant to current Agreement for Emergency Medical Services Between Coke County Emergency Services District No. 1 and West Coke County EMS.

Item #10. Discuss and consider approval of hiring an auditor. A motion was made by Jimmy Kight to hire Oliver, Rainey, and Wojtek to complete our audit. Motion was seconded by Becky Ross. Kavin Tinney will work out the details with them. All for. Motion passed.

Item #11. Discuss and consider approval for cybersecurity and AI training in 2026. No action taken.

Item #12. Discuss and consider approval of Insurance renewal for Coke Co ESD 1. Insurance with TML: General Liability, E & O, hired/non-owned vehicle eff. June 10, 2026 through June 10, 2027. A motion was made by Jimmy Kight and seconded by Donna Waldrop to renew the insurance in the amount of $2,320.00. All for. Motion passed.

Item #13. Receive report on new email provider and status. Discontinue looking for new email provider. No action taken.

Item #14. Discuss and consider approval termination of our Office Lease Agreement due to sale of the property. A motion was made by Becky Ross and seconded by Reba Green to accept the termination of the Commercial Building Lease Agreement with Sheree Hardin and approve conveyance of the funds paid in advance for rent to the buyer. Also, we will communicate with the new owner to discuss new lease agreement after the closing date. All for. Motion passed.

Item #15. Conduct annual review of investment policy and investment strategies and adopt confirming Resolution. Motion by Jimmy Kight to adopt the confirming Resolution and seconded by Reba Green. All for. Motion passed.

Item #16. Discuss and consider CCoESD1 next agenda items. 1,2,3,4,5,6,8,9,11
Add Cole Bosworth to discuss new commercial building lease agreement. No action taken.

Item #17. Adjourn. Motion to adjourn by Donna Waldrop with a second by Jimmy Kight. All for, motion passed, and the meeting adjourned at 9:58 a.m.

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Donna Waldrop, Secretary
May 11, 2026