

Minutes of Meeting
Coke County Emergency Services District No. 1
January 12, 2026

The State of Texas

County of Coke

The Board of Commissioners of Coke County Emergency Services District No. 1 met in regular session, open to the public, on Monday, January 12, 2026 at 9:00 a.m. at the Coke County ESD 1 Office, 9 East 6th Street, Robert Lee, TX 76945 pursuant to notice duly given in accordance with law.

Item #1 and Item #2. The meeting was called to order by Kavin Tinney, President with the following board members present, thus constituting a quorum:

Becky Ross, Vice President

Donna Waldrop, Secretary/Asst. Treasurer

Reba Green, Commissioner

Jimmy Kight, Commissioner

Others present were: Steven Arens, Mayor of Robert Lee and Andy Eubanks.

Item #3. Prayer – Andy Eubanks opened the meeting with prayer.

Item #4. Open Forum – Public comment on non-agenda items. None

Item #5. Approve and accept statements and oaths of office for appointed/reappointed commissioners. A motion was made by Becky Ross and seconded by Jimmy Kight to approve and accept statements and oaths for Jimmy Kight and Donna Waldrop. All for.

Item #6. Discuss and approve election of officers for the board.

Kavin Tinney was elected President with a motion by Jimmy Kight and seconded by Becky Ross. All for.

Jimmy Kight was elected Vice-President with a motion by Becky Ross and seconded by Donna Waldrop. All for.

Becky Ross was elected Treasurer with a motion by Kavin Tinney and seconded by Jimmy Kight. All for.

Donna Waldrop was elected Secretary/Assistant Treasurer with a motion by Becky Ross and seconded by Jimmy Kight. All for.

Item #7. Consent agenda. A. Last meeting(s) Minutes; B. Financial Report; C. Pay bills.

A. Approve minutes from December 8, 2025 meeting.

B. Discuss and consider approval of monthly exclusion report.

A motion was made by Jimmy Kight to approve minutes and the monthly exclusion report with a second from Becky Ross. All for.

Item #8. Discuss and consider approval of Treasurer's report. A motion was made by Jimmy Kight to approve report and transfer \$90,000 to TXCLASS upon receipt of the \$93,000+ from Coke County Tax Office. Seconded by Donna Waldrop. All for.

Item #9. Discuss and approve quarterly investment report. A motion was made by Jimmy Kight and seconded by Donna Waldrop to approve report. All for.

Item #10. Discuss and consider action regarding obtaining or renewing Treasurer's bond. A motion was made by Donna Waldrop to remove Andy Eubanks and renew the Bond under the name of Becky Ross as the Treasurer. Seconded by Jimmy Kight. All for.

Item #11. Discuss and consider approval of Treasurer to release securities to ESD's depository account. Motion made by Jimmy Kight to grant the authority to Becky Ross, Treasurer to release securities. Seconded by Donna Waldrop. All for.

Item #12. Discuss and consider approval of investment with TXCLASS and authorized signers have the authority to transfer funds from TXCLASS to First National Bank of Bronte or from First National Bank of Bronte to TXCLASS. Resolution 2026.01.12A was prepared designating financial institutions and authorized signers for district financial institution accounts. The motion was made by Donna Waldrop to adopt the resolution with a second by Jimmy Kight. All for.

Item #13. Discuss and consider approval of WCEMS contract and attorney comments. Update from Houston McGuire via text. They are waiting on the survey and approval from the State changing them from volunteer to a paid service and the upgrade to the building has been slowed because of COVID in the contract workers. Postpone

Item #14. Discuss and consider approval of adding of Coke County ESD No. 1 Commissioners to First National Bank of Bronte's account access and TXCLASS account. The resolution adopted in Item #12 covers this.

Item #15. Publish notice of address of administrative office location. Donna Waldrop volunteered to do this and she will also add the website address.

Item #16. Discuss and consider approval of new email provider and changes in rate.

Discussed again that Keith Knisley is working on moving our email to Outlook. The fee is \$5 per person per month and the setup fee should be from \$200-300 per month. A motion was made by Becky Ross to move forward with this change if the fee does not exceed the \$300 per month and also approve checking the encryption/security level and cost. Seconded by Jimmy Kight. All for.

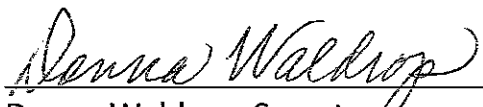
Item #17. Review training requirements and compliance status for each commissioner.

Kavin Tinney, Donna Waldrop, Becky Ross and Reba Green all have required training. Jimmy Kight and Kavin Tinney will attend the January 28-30 conference in San Antonio.

Item #18. Discuss and consider CCoESD1 next agenda items.

1,2,3,4,7,8,12,13,16,18,19

Item #19. Adjourn. Motion to adjourn by Jimmy Kight, second by Donna Waldrop. All for. Meeting adjourned at 10:08 a.m.



Donna Waldrop, Secretary
February 9, 2026